

OFFICE OF THE REGISTRAR
KARACHI METROPOLITAN UNIVERSITY

Bidding Documents

Tender for Procurement of Dental Unit Accessories.

Tender Reference No: KMU/PC-DUA/2024-25/06

ISSUED TO M/S _____

DATED: - _____

REGISTRAR
KARACHI METROPOLITAN UNIVERSITY

Bid Closing Date **31 October 2024** Time - **11:00 A.M**

Bid Opening Date **31 October 2024** Time- **11:30 A.M**

Cost of Tender vide

Pay order # _____

Dated _____

Rs:- _____

SIGNATURE

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A handwritten signature in black ink, appearing to be 'J. H. R.', is written over a horizontal line.

KARACHI METROPOLITAN UNIVERSITY

Web site: www.umk.edu.pk/

TENDER NOTICE

Sealed tenders on prescribed forms are invited for the procurement of following items which are required for Karachi Metropolitan University. Procurement will be carried out on single stage One Envelop procedure. Details are mentioned below.

S. No	Description of Items	Tender Reference No.	Earnest Money	Tender Fees	Due Date & Time for Closing	Due Date & time for Opening
01	Procurement of Dental Unit Accessories	KMU/PC-DUA/2024-25/06	2% offered rate	Rs. 3,000/-	31/10/2024 11:00 A.M	31/10/2024 11:30 A.M

Sealed tender should be dropped in the tender box kept in the office of the Registrar, Karachi Metropolitan University, Block M North Nazimabad, Karachi, which will be opened by Procurement Committee on above date and time in the presence of the tenderers who wish to be present. Tenders' documents will be issued from 16/10/2024 to 30/10/2024 in the office of Registrar, Karachi Metropolitan University between 09:00 am to 02:00 pm on any working day. Bidding documents are also available at SPPRA website www.pprasingh.gov.pk and www.umk.edu.pk.

"In case of undesirable circumstances on submission / opening date & time or if government declares holiday the tender shall be submitted / opened on the next working day at the same time & venue".

The Procuring agency may reject all or any bids subject to the relevant provision of SPPRA rules.

Registrar

Karachi Metropolitan University
Block "M" North Nazimabad Karachi
Phone: +9221-99260301

OFFICE OF THE REGISTRAR
KARACHI METROPOLITAN UNIVERSITY

Tender for Procurement of Dental Unit Accessories.

TENDER FORM

I/We _____ carrying on Business under the name of _____ having made myself/our self fully with the detailed tender as specified in the schedule and with above condition of contract agrees to be bound by such condition and tender. We offer to Supply the Dental Unit Accessories, Ref: KMU/PC-DUA/2024-25/06 in accordance with the Contract Terms and Conditions for the overall Contract Price not to exceeding PKR _____ [amount in numbers] _____ [amount in words] inclusive of Income Tax and General Sales Tax (GST).

I/We further agree in the event of this tender being accepted to pay the cost of the stamp on the relative contract form and undertake to execute the same and make the deposit mentioned in the attached condition of contract as soon as called upon to do so. And in the event of any failure by/our part to execute the relative formal contract made the required, we agree to compensate the KARACHI METROPOLITAN UNIVERSITY. Fully for any loss/or expense which they or indirectly suffer owing to any such failure.

A sum of Rs. _____ (RUPEES) _____ accompany this tender as 2% bid security deposit and I/We withdraw the offer within the aforesaid period or fail to execute the relative formal contract and to make the required contract promptly the KARACHI METROPOLITAN UNIVERSITY, shall be at liberty at their absolute discretion to appropriate this sum of Rs. _____ either as agreed liquidated damages without any proof with so ever to the extent of such damages or on accounts, reserving themselves the right to recover from me/us any further loss or expense to which they may have been put directly or indirectly be reason of any failure on my your parts as aforesaid.

DATED: _____

FULL SIGNATURE OF TENDERER

ADDRESS _____



Instructions to Bidders

- i. This invitation to tender is open to all suppliers / vendors / authorized dealers who have valid registration and NTN.
- ii. Bidders shall not be eligible to bid if they are under a declaration of ineligibility for corrupt and fraudulent practices or have blacklisted in any governmental institution.
- iii. The bidder shall bear all costs associated with preparation and submission of bid.
- iv. An interested bidder requiring any clarification of the bidding documents may notify the purchaser in writing. The purchaser may reply in writing not later than three working days prior to the submission of bid deadline.
- v. Language of the bid will be English.
- vi. The bid shall be quoted in Pak rupees.
- vii. The tender method of procurement will be Single Stage- One Envelope. All the technical and financial proposal should be placed and sealed in one envelope and all the pages of must be sign and stamp
- viii. Once the bid submitted in sealed cover by the bidder, the KMU will not accept any alteration / addition / deletion to the bid.
- ix. No alteration will be allowed to be made in the tender condition.
- x. The tender will not be accepted if sent / dropped on any other form or through email.
- xi. Supplier may quote the price inclusive of all applicable taxes
- xii. The tenders will be opened in the presence of such tenderers who wish to be present at bid opening date and time.
- xiii. Procurement will be carried out as per SPPRA rules 2019 (amended time to time)



BID DATA SHEET

1. **Name of Purchaser** : Karachi Metropolitan University
2. **Brief Description of work** : Procurement of Dental Unit Accessories
3. **Purchaser address** : Block “M” North Nazimabad Karachi
4. **Method of procurement** : National Competitive Bidding- Single Stage Single Envelope
5. **Currency** : Bid shall be quoted in Pak. Rupees. The payment shall be made in Pak. Rupees.
6. **Amount of bid security** : 2% of bid cost
7. **Period of bid validity** : 30 days counted from date of opening.
8. **Number of copies of the bid to be Submitted.** : One Original
9. **Purchaser address for the purpose of bid submission** : Block “M” North Nazimabad Karachi
10. Issuance of Bidding Documents from the 16 October 2024 Time: 09:00 A.M To 30 October 2024 Time 02:00 P.M
11. **Deadline for submission of bids:** Date 31 October 2024 Time: **11:00 P.M.**
12. **Deadline for Opening of bids:** Date 31 October 2024 Time: **11:30 P.M.**
13. **Venue of the bid opening:** : **VC Secretariat**
Address: Karachi Metropolitan University Block “M” North Nazimabad Karachi.

Qualification / Eligibility Criteria

S. No	Description	Remarks (Yes / No)
01	Supplier Profile,	
02	Supplier Registration Certificate, NTN / GST,	
03	Supplier must have a minimum of general experience of five (05) years.	
04	Must complete three purchase orders / contracts of supply of similar size, nature and scope in last five years. (Supply of Dental / Medicine material)	
05	Turnover must have at least PKR 10 million in the last three years. May attach Audited Account Statements / Bank Statement / Tax Returns.	
06	Enclose a pay order/ call deposit equivalent to 2% earnest money of the quoted value.	
07	Supplier should have Geographical presence at Karachi.	
08	Payment of tender fees.	
09	Compliance on Instructions and General & Special conditions of contracts mentioned in the bidding documents (must submit entire bidding documents by sign and stamp all pages of bidding documents).	
10	Affidavit of Rs. 100/- duly authenticated by Notary Public for never blacklisted from any organization / firm and or convicted from any court of Law from Pakistan.	
11	Integrity Pact (Complete fill with sign and stamp)	

Note:

1. Supplier may provide / attach the relevant requirements listed in the same order in the tender documents.
2. Suppliers who meet the above criteria will be eligible for financial evaluation and will be considered as technical compliant.
3. If a supplier doesn't meet the above requirements their bids are liable to be rejected.
4. Evaluation of bids: Lowest Evaluated most advantageous bid



GENERAL AND SPECIAL CONDITIONS OF CONTRACT

1. Each tender should be accompanied with pay orders/call deposit of Two (2%) as earnest money as mentioned in notice inviting tender.
2. The bid should be valid for a period of 30 days from the deadline for submission of the quotation. If you withdraw your quotation during the validity period and/or refuse to accept the award of a contract when and if awarded, then your submitted bid security will be forfeited, and no compensation will be made.
3. KMU may request the participating suppliers / Vendors / authorized dealers during the evaluation process to extend the Validity Period of their Bids/Proposals for a specified period [equal to or below the existing validity period referred 30 days.
4. Bids will be evaluated as per the Eligibility / Qualification criteria and on price schedule. Most advantageous bidder will be awarded the contract.
5. Letter of Acceptance (LOA) issued to successful supplier who may accept the offer within seven days after issuance of Letter of Acceptance.
6. Successful supplier must purchase and furnish the E Stamp Paper and will pay Stamp Duty equivalent to 0.35% of accepted Contract Price.
7. Successful supplier has to sign the contract agreement on e stamp paper.
8. Expiry date of the supply of material should be at least 2 years from date of agreement.
9. Successful supplier has to complete the supply of material as per the technical specifications and within 15 days of signing of the agreement.
10. Supplier has to supply and deliver the goods at the purchaser's address in complete with all respect
11. No substandard / faulty or old material will be accepted.
12. Successful supplier must submit performance security through pay orders/call deposit of ten (10%) of accepted contract price.
13. Delay Delivery Charges, If supplier fails to deliver the material within time period, then the penalty will be imposed .005% of each day of delay and will be charge on contract price.
14. After the selection of successful supplier and signing of contract agreement the submitted bid security of unsuccessful supplier may be returned.
15. Performance security will be return to a successful supplier once all the required material delivered and satisfactory completion of all inspections, test and running of material.
16. All Taxes as imposed / Levied by Govt. of Pakistan will be borne by the tenderer.
17. Sale Tax / Income Tax and General Sale Tax (GST) as per rules will be deducted at source.



18. Any deviation from these conditions, bidders will be considered as technically non-compliant.

19. Payment Conditions

Upon submission by supplier of claim and subsequent verification of the claim by KMU, payment of the contract price shall be made in the following manner:

- a) No Advance Payment is allowed under this Contract.
- b) Payment will be made within 30 days after the successful delivery of material as per technical specifications and inspection / testing and functioning of material.
- c) Payment will be made upon submission of following documentation:
 - Supplier's original Sales Tax Invoice with Covering Letter.
 - Delivery Challan / Goods Receiving Note from supplier.

20. Karachi Metropolitan University may cancel the procurement process at any stage without assigning any reason.

Rules as imposed by SPPRA must be followed

**SIGNATURES OF THE TENDERERS
WITH STAMP**



Schedule of Requirements with Technical Specifications

S. No	DESCRIPTION OF ITEM	UNIT	QTY	DELIVERY TIMELINE
1	3 way syringe	Pcs	97	15 Days
2	pull Back value	Pcs	84	
3	dental light switch	Pcs	20	
4	front glass sheet	Pcs	20	
5	drain kit	Pcs	20	
6	DENTAL LIGHT TRANSFORMER 12V+14V	Pcs	4	
7	FOOT SWITCH WITH CABLE	Pcs	12	
8	HEADREST COMPLETE	Pcs	4	
9	HYDRAULIC OIL (LTRS)	Ltr	5	
10	HAND PIECE TUBE 2 HOLE	Pcs	39	
11	HAND PIECE CONNECTOR 2 HOLE	Pcs	117	
12	KEY BOARD REPAIRING	Pcs	36	
13	MAIN PC BOARD REPIAR	Pcs	7	
14	DENTAL LIGHT SWITCH	Pcs	34	
15	COMPLETE UPHOLSTERY	Pcs	19	
16	AUTOMATIC BLOCK FOR TURBINE	Pcs	3	
17	HAND PIECE TUBE	Pcs	6	
18	TUBE FOR COMPRESOR (FT)6*8	Pcs	36	
19	3 WAY TUBE	Pcs	3	
20	NEEDLE VALUE	Pcs	3	
21	SCALAR MACHINE	Pcs	10	
22	DENTAL LIGHT HOLDER	Pcs	2	
23	HYDRAULIC SOLENOID BLOCK	Pcs	1	
24	DENTAL LIGHT BULB 12V55W	Pcs	10	
25	DENTAL LIGHT TENSION ARM	Pcs	6	
26	AIR FILTER	Pcs	2	
27	JOYSTICK	Pcs	2	
28	FOOT CONTROL	Pcs	2	

Note:

- Supplier must provide the material as per technical specifications.
- Supplier may ensure the materials meet industry standards (e.g., ISO).
- Supplier may ensure the materials comply with local and international regulations.
- Supplier may Confirm that materials are packaged in a sterile environment to avoid Contamination.
- Supplier may ensure packaging maintains the integrity of the materials during transport. Storage at university premises.

Handwritten signature

KARACHI METROPOLITAN UNIVERSITY

Procurement of Dental Unit Accessories

PRICE SCHEDULE / FINACIAL PROPOSAL

S. No		Unit	Qty	Rate	Total Amount
1	3 way syringe	Pcs	97		
2	pull Back valve	Pcs	84		
3	dental light switch	Pcs	20		
4	front glass sheet	Pcs	20		
5	drain kit	Pcs	4		
6	DENTAL LIGHT TRANSFORMER 12V+14V	Pcs	12		
7	FOOT SWITCH WITH CABLE	Pcs	4		
8	HEADREST COMPLETE	Ltr	5		
9	HYDRAULIC OIL (LTRS)	Pcs	39		
10	HAND PIECE TUBE 2 HOLE	Pcs	117		
11	HAND PIECE CONNECTOR 2 HOLE	Pcs	36		
12	KEY BOARD REPAIRING	Pcs	7		
13	MAIN PC BOARD REPIAR	Pcs	34		
14	DENTAL LIGHT SWITCH	Pcs	19		
15	COMPLETE UPHOLSTERY	Pcs	3		
16	AUTOMATIC BLOCK FOR TURBINE	Pcs	6		
17	HAND PIECE TUBE	Pcs	36		
18	TUBE FOR COMPRESOR (FT)6*8	Pcs	3		
19	3 WAY TUBE	Pcs	3		
20	NEEDLE VALUE	Pcs	10		
21	SCALAR MACHINE	Pcs	2		
22	DENTAL LIGHT HOLDER	Pcs	1		
23	HYDRAULIC SOLENOID BLOCK	Pcs	10		
24	DENTAL LIGHT BULB 12V55W	Pcs	6		
25	DENTAL LIGHT TENSION ARM	Pcs	2		
26	AIR FILTER	Pcs	2		
27	JOYSTICK	Pcs	2		
28	FOOT CONTROL				
Total Amount PKR Inclusive of Income Tax and Exclusive of GST					
General Sales Tax (GST) PKR					
Total Amount PKR Inclusive of Income Tax and GST					

Note:

- Prices should be quoted inclusive of all applicable taxes including Income Tax and General Sales Tax (GST)
- All applicable taxes such as Income Tax and General Sale Tax (GST) will be deducted as

Signature

per rules.

- The quoted price will be firm and final and no price adjustment or dollar fluctuation will not be made / considered.

**SIGNATURE OF THE TENDERER
WITH STAMP**

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Integrity Pact

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS.

Contract Number: _____ Dated: _____

Contract Value: _____ Contract Title: _____

_____[Name of Supplier/Contractor/Consultant]
hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice. Without limiting the generality of the foregoing,

_____[Name of Supplier/Contractor/Consultant]
represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

_____[Name of Supplier/Contractor/Consultant]
certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty. [Name of Supplier/Contractor/Consultant] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA. Notwithstanding any rights and remedies exercised by PA in this regard,

_____[Name of Supplier/Contractor/Consultant]
agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [Name of Supplier/Contractor/Consultant] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

[Procuring Agency]

[Supplier /Contractor/Consultant]

Signature